

## International Projects Chair Application

All applications are **due by Wednesday, March 29<sup>th</sup>, 2017 at 5pm eastern time.**

Please send all applications to [lauren@ktkey.org](mailto:lauren@ktkey.org)

### Duties:

- Compile and distribute 5 copies (one every 2 months) of the K-T Key outlining individual club, division, and district wide news
- Compile 1 issue of the K-T Key outlining the specific projects of Key Club International, and what our organization has done to help
- Work closely with Lieutenant Governors as they compile their newsletters for news from the individual divisions
- Work in conjunction with the district Historian in implementing the service fair materials
- Distribute 7 pieces of correspondences to board members (newsletters, memos, reports)
- Attend all board meetings
- Keep in touch with clubs, board members, advisors, and officers.
- Help manage the district website by serving as a student webmaster and coordinate technology needs alongside Mr. Hillhouse (Kiwanian Webmaster)
- Serve as chair for the technology committee and work to add info/project ideas on international projects to the website.
- Seek to find articles and newsworthy stories that would interest the district and benefit the readers of the K-T Key.
- Be an example to your home, school, and community and act in a manner that will exemplify the core values of Key Club and the K-T District

### Meetings:

#### **Required Meetings and Events:**

Spring Training	April 7-19, 2017	Knoxville, TN
Summer Board	June 30-July 2, 2017	Knoxville, TN
Winter Board	November 17-19, 2017	Lexington, KY
District Convention	March 15-18, 2018	Lexington, KY

***\*I need to know if you will be unable attend any of the above dates.***

***These events are crucial for district board members. \****

#### **Other Important Meetings you need to attend if possible:**

International Convention	July 4-10, 2017	San Antonio, Texas
Dollywood Fall Rally	October 21, 2017	Pigeon Forge, TN

**Contact Information:**

Name	
Address	
School	
Division	
Phone Number(s)	
Email	

**General Information:**

Age	
Gender	
Current Grade	
Date of Birth	
Years in Key Club	
Offices Held In Key Club	
Leadership Experience Outside of Key Club	
All other extracurricular activities you are in involved in	

**Conflicts:**

Do you have any existing conflicts with the dates listed above? If so, please explain.

**Application Questions**

- 1. Why do you feel you are qualified for this position?**
  
  
  
  
  
  
  
  
  
  
- 2. What experience have you had in leadership and how do you believe it will help you fulfill your duties if appointed to this position?**

- 3. Describe the impact that Key Club has had on you.**
- 4. What is your favorite service project that you have participated in and why?**
- 5. If appointed this position, what would you like to do while you are in office?**
- 6. What do you believe is the best part of this organization?**
- 7. A key thing in our organization is unity. How will you work towards improving that if appointed this position?**
- 8. How have you, as an individual, made a difference in your home club?**
- 9. What will you add (positive attributes, strengths, etc.) to this year's board, if you are appointed to this position?**
- 10. Please describe your experience in social networking, and how well you work with technology.**
- 11. What do you believe to be your greatest weakness?**

**12. If you have any other comments regarding your qualification for this position, please explain briefly below.**